**CONTINGENCY FUNDS APPLICATION**

**In 2024 funding for the Contingency Fund will be reduced and the number of grants we are able to award will be affected. As a result we are asking that authors who have previously received a grant wait four years before reapplying. This means that if you received a grant in 2020 you would need to wait until 1 January 2025 to reapply.**

**Private and confidential**

This form applies to all the hardship funds administered by the SoA.

**Please ensure that all sections of the form are complete (questions 1-6).**

Please return this and any supporting documents to [grants@societyofauthors.org](mailto:grants@societyofauthors.org)

1. **Personal Details**

|  |  |
| --- | --- |
| Name: | Pen name (if any): |
| Address: | Email address: |
| Postcode: | Telephone no: |
| Date of birth: | Nationality: |
| Country of birth: | Do you live with a spouse or partner? |
| Membership number (if applicable):  Please note you do not need to be a member to apply to any of our funds. | |
| Age and circumstances of children, if any; are they dependent on you? | |
| Are any others dependent on you? If so, please give details: | |
| What is your state of health? | |

1. **Financial Details (Income)**
2. **Are you entirely dependent on your income from writing-related activity?** (Including journalism, readings, performance, creative writing workshops/courses)

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1. Please tell us the amount you received from **writing-related activity** for each of the past three tax years (gross income)

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| --- | --- | --- |
| Year | Amount | Source of income (e.g. book royalties, advance…etc.) |
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1. Please tell us the income you received from **non-writing related activity** for each of the past three tax years and how it has been derived, please also include any pensions or benefits (gross income):

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| --- | --- | --- |
| Year | Amount | Source of income |
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1. Please tell us **your spouse/partner’s income** for each of the past three tax years and how it has been derived (gross income), if applicable:

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| --- | --- | --- |
| Year | Amount | Source of income |
|  |  |  |
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1. What capital/savings do you have?

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1. **Financial Details (Expenditure)**
2. Please outline your contribution to annual payments for rent/mortgage (£):

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1. Please outline any payments you make towards annual expenses/financial commitments e.g bills/food (£):

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1. Please give details of any outstanding debts:

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1. Have you received in the past a grant from any literary or charitable fund? Please give full details:

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1. Have you recently applied, or do you intend to apply to any other literary, charitable or relief fund? Please give full details:

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1. **Literary Career**
2. What is your primary area of authorship?

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1. Please give the name of your agent (if applicable):

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1. Please give details of some of your publications/broadcasts/scripts/plays, or append a CV to this application form:

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| --- | --- | --- |
| **Title** | **Publisher/Theatre/Broadcaster** | **Year** |
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1. Please give details of any literary work on which you are engaged:

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1. **Covering statement:** Please briefly set out the circumstances that have prompted your application. There is no word limit or minimum count, but it should give the assessors a sense of your situation and reasons for applying to the fund. This can be as long or as short as you feel is necessary to give the assessors a sense of your current situation and needs.

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1. **Monitoring and Declaration**
2. How did you hear about the SoA’s contingency funds?

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1. Please provide the name and contact details for a referee:

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| --- |
| Name: |
| Address/telephone: |

1. By signing you declare all the information provided above to be true and accurate.

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| --- | --- |
| Signed: | Date: |

Thank you.